

**The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on November 1, 2012 in the Town Hall Meeting Room at 7:29 p.m.**

**The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.**

**The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Joseph Bellino, Vice President, Ms. Dawn DuBois, Mr. Glenn Elliott and Mr. Michael Unis. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.**

**Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**The Board convened to a confidential session on November 1, 2012 in the Town Hall Conference Room at 7:30 p.m.**

**The Regular meeting reconvened to the regular session, in the Town Hall Meeting Room, at 8:00 p.m.**

**Two members of the press and 12 citizens were present.**

**Presentations- Mr. Jeff Hayes, Chief Doug Huber and Mayor Frank Sapienza gave an update on the status of electrical power, health and safety issues.**

**Public Comment on Agenda Items- None**

**Committee Reports:**

**Athletics and Co-curricular**

- VHS football field had a new sink hole open up on a different area of the field.

**Finance**

- Audit- findings are immaterial
- Discussion on capital reserve
- Discussion on surplus and excess surplus
- Audit is on file at the library

**Superintendent's Report**

- MEI Advertising will be approved on the next meeting
- December 8- AP workshops at VHS
- NJIT National Science Foundation Grant Applications are being submitted
- Verona Leadership Academy

- District calendar is revised and will be approved tonight. Revised calendar is on the website
- Mr. Forte thanked many people throughout the community for their help in dealing with the school closing.
- There is a contingency plan to open buildings on Monday, November 05, 2012
- 4 PM daily meeting with town and school officials
- 2:30 PM daily conference call with administrators

**Discussion-**Mr. Bellino encouraged the public to read their ballots on the Full Day Kindergarten Program for consideration at the polls on November 6<sup>th</sup>.

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #1 and Personnel Resolutions #2-3**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**APPROVAL OF MINUTES**

**#1 RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting    **October 9, 2012**

**PERSONNEL**

**#2 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**2.1 Appointments**

| Name                     | Location | Title       | Salary   | Step on guide | Term of employment | Department Committee | Replacing | Notes |
|--------------------------|----------|-------------|----------|---------------|--------------------|----------------------|-----------|-------|
| <b>Robert Plotkin</b>    | District | Sub Teacher | \$85/day |               | SY 12-13           | Education            | NA        |       |
| <b>Andrea Zimany</b>     | District | Sub Teacher | \$85/day |               | SY 12-13           | Education            | NA        |       |
| <b>Akash Ramchandani</b> | District | Sub Teacher | \$85/day |               | SY 12-13           | Education            | NA        |       |
| <b>Angelo Torromeo</b>   | District | Sub Teacher | \$85/day |               | SY 12-13           | Education            | NA        |       |
| <b>Jennifer Hogan</b>    | District | Sub Teacher | \$85/day |               | SY 12-13           | Education            | NA        |       |
| <b>Eugene Leporati</b>   | District | Sub Teacher | \$85/day |               | SY 12-13           | Education            | NA        |       |

Verona Public Schools  
Board Of Education  
Minutes  
November 1, 2012

|                               |          |                      |            |  |          |           |    |  |
|-------------------------------|----------|----------------------|------------|--|----------|-----------|----|--|
| <b>Erica Katz</b>             | District | Sub Nurse            | \$105/day  |  | SY 12-13 | Education | NA |  |
| <b>Angelina Marino</b>        | District | Lunchaide Pomptonian | \$12.00/hr |  | SY 12-13 | Education | NA |  |
| <b>Virginia Straube</b>       | District | Lunchaide Pomptonian | \$12.00/hr |  | SY 12-13 | Education | NA |  |
| <b>Elina Ballesteros-Tusi</b> | District | Sub Lunchaide        | \$12.00/hr |  | SY 12-13 | Education | NA |  |
| <b>Rosalie Melillo</b>        | Laning   | Lunchaide            | \$12.00/hr |  | SY 12-13 | Education | NA |  |
| <b>Diane Feury</b>            | District | Sub Lunchaide        | \$12.00/hr |  | SY 12-13 | Education | NA |  |
| <b>Susan Umbach</b>           | District | Sub Lunchaide        | \$12.00/hr |  | SY 12-13 | Education | NA |  |
| <b>Vittorio Averso</b>        | District | Sub Teacher          | \$85/day   |  | SY 12-13 | Education | NA |  |
| <b>Kevin Caputo</b>           | District | Sub Custodian        | \$18/hr.   |  | SY 12-13 | Education | NA |  |

| Name                    | Location  | Title                                    | Salary           | Step on Guide | Term of employment | Department Committee | Replacing      | Notes                    |
|-------------------------|-----------|--|------------------|---------------|--------------------|----------------------|----------------|--------------------------|
| <b>Lisa Sarett</b>      | HBW       | MLOA-Math                                | \$245.43 /day    |               | 11/13/12-6/30/12   | Education            | Danielle Kelly |                          |
| <b>Joshua Spellman</b>  | Spec.Svcs | Sub Teacher Aide                         | \$12.25/hr.      |               | SY 12-13           | Education            | NA             |                          |
| <b>Angela Salisbury</b> | VHS       | DECA Advisor                             | Stipend \$432.00 |               | SY 12-13           | Education            | NA             |                          |
| <b>Mitchell Roshong</b> | VHS       | DECA Advisor                             | Stipend \$432.00 |               | SY 12-13           | Education            | NA             |                          |
| <b>Pamela Burke</b>     | VHS       | Future Educators of America Club Advisor | Stipend \$390    |               | SY 12-13           | Education            | NA             |                          |
| <b>Chris Tamburro</b>   | VHS       | Academic Competitions Coordinator        | Stipend \$2100   |               | SY 12-13           | Athletics            | NA             |                          |
| <b>Jennifer Hogan</b>   | FNB/BRK   | Technology Facilitator                   | \$138/day        |               | SY 12-13           | Education            | Candice Rivera | 2 days /wk.              |
| <b>Catherine Orsini</b> | FNB       | Fall After School Enrichment             | Stipend \$500    |               | SY 12-13           | Education            | NA             | Draw, Color & Paint      |
| <b>Kevin Jennings</b>   | FOR       | Fall After School Enrichment             | Stipend \$500    |               | SY 12-13           | Education            | NA             | Lego Robotics            |
| <b>Tamara Gesario</b>   | FOR       | Fall After School Enrichment             | Stipend \$500    |               | SY 12-13           | Education            | NA             | Mathletics               |
| <b>Brian Samples</b>    | LAN       | Fall After School Enrichment             | Stipend \$500    |               | SY 12-13           | Education            | NA             | Musical Writing Workshop |
| <b>Joni Jasterbski</b>  | FNB/BRK   | Fall After School Enrichment             | Stipend \$500    |               | SY 12-13           | Education            | NA             | Creative Crafts          |
| <b>Louis Waibel</b>     | FN        | Fall After School                        | Stipend \$500    |               | SY 12-13           | Education            | NA             | My Life is Fish          |

|                         |              |                                     |                |  |          |                     |    |
|-------------------------|--------------|-------------------------------------|----------------|--|----------|---------------------|----|
|                         |              | Enrichment                          |                |  |          |                     |    |
| <b>Elizabeth Jewett</b> | Board Office | Strategic Plan Internal Coordinator | Stipend \$3500 |  | SY 12-13 | Community Resources | NA |
| <b>Steve Miller</b>     | VHS          | Volunteer Wrestling Coach           | NA             |  | SY 12-13 | Athletics           | NA |
| <b>Max Thiele</b>       | VHS          | Volunteer Ice Hockey Coach          | NA             |  | SY 12-13 | Athletics           | NA |
| <b>Steve Ruggiero</b>   | VHS          | Volunteer Ice Hockey Coach          | NA             |  | SY 12-13 | Athletics           | NA |

**2.2 Leave of Absence**

**RESOLVED**, that the Board approve the following maternity leave of absence:

| Name                       | Position | Reason          | Location | MLOA Begin Date                     | Estimated Return Date            |
|----------------------------|----------|-----------------|----------|-------------------------------------|----------------------------------|
| <b>Denise Breckinridge</b> | OT       | Maternity Leave | Laning   | Rescind 12/1/12<br>Approve 11/30/12 | Rescind 9/1/13<br>Approve 5/1/13 |

**#3 RESOLVED** that the Board approve **Gary Farishian** for 1 day of pay during the summer 2012 to train the new Administrative Assistant for Athletics at a rate of \$682.95 per diem.

**RESOLVED** that the Board approve **Resolutions #4-12**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Elliott**

**Ayes: 5**

**Nays: 0**

**EDUCATION**

**#4 RESOLVED** that the Board approve home instruction for the following student with Middlesex Regional Education services Commission providing services:

| <u>Student#</u> | <u>School</u> | <u>Grade</u> | <u>hours/week</u> | <u>Duration</u> |
|-----------------|---------------|--------------|-------------------|-----------------|
| #091795         | VHS           | 11           | 10 hrs./week      | 4 – 6 weeks     |

**#5 RESOLVED** that the Board approve the following student observers during the 2012-2013 school year:

**Observers**

Lindsay Hulin Cald. Col. FNB/Hiscano/Gr. 2 9/27/12 – 11/15/12 12 hrs.  
Florence Romaine Cald. Col. VHS/Barone/Sp.Ed. 10/16/12 – 12/21/12 40 hrs.

**#6 RESOLVED** that the Board approve DVD resources for HBW advisories (grades 5-8). (See attached)

**#7 RESOLVED** that the Board approve Marzano Causal Teacher Evaluation Model as Verona’s Teacher Evaluation Model, effective September 1, 2013.

**#9 RESOLVED** that the Board approve the NJ Single Accountability Continuum (NJQSAC) for 2012-13 Statement of Assurance.

**#10 RESOLVED** that the Board approve home instruction for the following student with PESI, Inc. providing services:

| <u>Student#</u> | <u>School</u> | <u>Grade</u> | <u>hours/week</u> | <u>Begin</u> | <u>Duration</u> |
|-----------------|---------------|--------------|-------------------|--------------|-----------------|
| #021795         | VHS           | 12           | 5 hrs./week       | 9/26/12      | 2 - 5 weeks     |

That the Board approve home instruction for the following student recommended by Dr. S. Rao of Immediate Care Children’s Psychiatric Center with various instructors providing services:

| <u>Student#</u> | <u>School</u> | <u>Grade</u> | <u>hours/week</u> | <u>Begin</u> | <u>Duration</u> |
|-----------------|---------------|--------------|-------------------|--------------|-----------------|
| #070998         | VHS           | 9            | 10 hrs./week      | 10/8/12      | 2-4 weeks       |

**#11 RESOLVED** that the Board approve the attached Monthly Statistical Report for **September, 2012.**

**#12 RESOLVED** that the Board approved the following staff members to attend professional development workshops:

| <b>Name</b>      | <b>Event/Location</b>   | <b>Date</b> | <b>Cost</b>                          | <b>Acct.</b> |
|------------------|---|-------------|--------------------------------------|--------------|
| Christine Osborn | Practical Strategies to Actively Engage Students So You Can Work with Small Groups/<br>Newark, NJ | 11/27/2012  | \$219                                |              |
| Diane Conboy     | Teaching Social Thinking through Stories & Playing Preschool                                      | 11/7-9/2012 | \$1,205 will be reimbursed for \$200 | IDEA         |

|              |   |          |            |  |
|--------------|---|----------|------------|--|
| Kim Ferlauto | NJACAC Annual Conference, Long Branch, NJ | 6/3-4/13 | \$289.48   |  |
| Kim Ferlauto | ASCA Annual Conference                    | 7/1-3/13 | \$1,091.42 |  |

**RESOLVED** that the Board approve **Resolutions #13**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**BUILDING AND GROUNDS**

**#13 RESOLVED** that the Board approve EI/Mylan Associates to be the Architects of Record for the 2012-2013 school year. (see attached)

**RESOLVED** that the Board approve **Resolutions #14A, 15, 16**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Elliott**

**Ayes: 5**

**Nays: 0**

**CO-CURRICULAR/ATHLETIC**

**#14A RESOLVED** that the Board approved the following field trip:

| <b>Staff Member</b> | <b>School</b> | <b>Date</b> | <b>Destination</b>                       | <b>Subject</b>                  |
|---------------------|---------------|-------------|--|---------------------------------|
| Marie Meyer         | VHS           | 11/2/12     | Storm King Art Center, Mountainville, NY | English, Language & Composition |

**#15 RESOLVED** that the Board approve the following 2012-2013 winter coaching assignments:

**SPORT**

**COACH**

**STEP**

**STIPEND**

**Basketball**

|                     |                    |   |           |
|---------------------|--------------------|---|-----------|
| Head Varsity (Male) | Eric McElroy       | 3 | 10,129.00 |
| JV (Male)           | Greg Davidson      | 3 | 6,306.00  |
| Head (Female)       | Maria Cirello      | 2 | 8,572.00  |
| JV (Female)         | Jessica DelVecchio | 1 | 5,175.00  |

**Cheerleading**

|              |               |   |          |
|--------------|---------------|---|----------|
| Head Varsity | Jamie Wronski | 3 | 4,544.00 |
| JV           | Kelly Asero   | 1 | 2,315.00 |

**Ice Hockey**

|              |                   |   |           |
|--------------|-------------------|---|-----------|
| Head Varsity | Andor Kish        | 3 | 10,129.00 |
| JV           | Nolan C. Erickson | 3 | 6,306.00  |

**Winter Track**

|               |                  |   |          |
|---------------|------------------|---|----------|
| Head (Male)   | Laura Palmerezzi | 3 | 6,097.00 |
| Head (Female) | Eugene Leporati  | 3 | 6,097.00 |

**Swimming**

|      |                  |   |        |
|------|------------------|---|--------|
| Head | Christine Osborn | 3 | 372.00 |
|------|------------------|---|--------|

**Wrestling**

|              |                  |   |           |
|--------------|------------------|---|-----------|
| Head Varsity | Don Morgonroth   | 3 | 10,129.00 |
| JV           | Chris Hardenberg | 1 | 5,175.00  |

**Weight Room**

|        |              |   |          |
|--------|--------------|---|----------|
| Winter | Robert Maher | 3 | 1,840.00 |
|--------|--------------|---|----------|

**#16 RESOLVED** that the Board approve the following clubs on a trial basis for the school year 2012-2013:

| Club              | Advisor    | School | Stipend   | Term     | Notes       |
|-------------------|------------|--------|-----------|----------|-------------|
| Hooked on Fishing | Bill Green | HBW    | Volunteer | SY 12-13 | Trial Basis |

**RESOLVED** that the Board approve **Resolutions #14B**

**Moved by: Mr. Elliott**

**Seconded by: Mr. Unis**

**Ayes: 3**

**Nays: 1- Mr. Bellino**

**Abstain: 1 - Ms. DuBois**

**CO-CURRICULAR/ATHLETIC**

**#14A RESOVLED** that the Board approved the following field trips:

| <b>Staff Member</b> | <b>School</b> | <b>Date</b> | <b>Destination</b>                           | <b>Subject</b>  |
|---------------------|---------------|-------------|--|---|
| Howard Freund       | HBW           | 2/13-14/13  | YMCA Camp at<br>Fairview Lake, Newton,<br>NJ | 5th Grade<br>Environmental Trip<br>(see attached<br>agenda) |

**RESOLVED** that the Board approve **Resolutions #17-26**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**FINANCE**

**#17 RESOLVED** that the Board approve the enclosed check lists in the following amounts:

| <b><u>Amount</u></b> | <b><u>Description</u></b> | <b><u>Check Register Date</u></b> |
|----------------------|---------------------------|-----------------------------------|
| -\$6777.72           | Void Check                | September 28, 2012                |
| \$199.99             | Vendor Check              | September 28, 2012                |
| \$1,735.724.89       | Vendor Checks             | October 5, 2012                   |
| \$7,600.00           | Vendor Checks             | October 17, 2012                  |
| \$913,605.72         | Vendor Checks             | October 17, 2012                  |
| 505,029.55           | Vendor Checks             | October 26, 2012                  |

**#18 RESOLVED** that the Board accept the 2011-2012 CAFRA Report ending June 30, 2012 as prepared by Lerch, Vinci & Higgins, CPA's.

**#19 RESOLVED** that the Board approve the Corrective Action Plan for the audit year ended June 30, 2012. As attached.



**#20 RESOLVED** that the Board approve the contract with Strauss Esmay to update Verona School District's Bylaw, Policy and Regulations manuals.  
(see attached)

**#21 RESOLVED** that the Board accept a donation of 20 computers from Unity Bank to H. B. Whitehorne Middle School.

**#22 RESOLVED** that the Board accept a donation of \$6,000 from the Verona Service League to Verona High School towards the purchase of a truck for the Verona High School band.

**#23 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

**September, 2012**

**#24 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**September, 2012**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of **September 30, 2012** after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**#25 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month:

**September, 2012**

**# 26 RESOLVED** that the Board approve the amendment to 2011-2012 NCLB grant to include \$15,787 in public carryover funds from the 2010-2011 NCLB grant.

**RESOLVED** that the Board approve **Addendum Resolutions #1 Personnel and #1 Education**

**Moved by: Mr. Unis**

**Seconded by: Mr. Bellino**

**Ayes: 5**

**Nays: 0**

**ADDENDUM RESOLUTIONS**

**PERSONNEL RESOLUTION**

**#1 RESOLVED** that the Board approve Patrick Bresnan as a Leave Replacement Social Studies Teacher in Verona High School on or before November 15, 2012- June 30, 2013 at a rate of \$230.00 per diem.

**EDUCATION RESOLUTION**

**#1 RESOLVED** that the Board approve in cooperation with the Verona Education Association and the Verona Administrators Association a revised district calendar which includes November 8 and 9, 2012 as school days. It is understood that these days are traditionally school holidays to accommodate the NJEA Convention. This adjustment is not precedent setting it is needed to recover lost instructional time due to the damage caused by Hurricane Sandy.

**PUBLIC COMMENT**

- None

**The Meeting adjourned at 9:25 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino  
Board Secretary**